

## **HOW TO APPLY – ADMISSION & APPLICATION PROCESS**

### **Thank you for your interest in the Department of Site-Specific Art!**

The application process and entrance examination for the Department of Site-Specific Art's programme requires your **online application including a digital portfolio** (Round 1) as well as your **personal attendance at our facilities** in Vienna (Round 2), taking into account the current **Covid-19 measurements** of the University.

The **Entrance Examination** consists of **two rounds**. Each round requires a positive assessment to move on to the next round. Applications are accepted for the October 2022 intake.

### **ROUND 1: January 12 – 28, 2022**

#### **REGISTRATION & SUBMISSION OF APPLICATION: Online only!**

The **first part** of the **Entrance Examination** includes an assessment of the application and portfolio of your work. Please submit **1 APPLICATION-PDF** (50 MB max.), which consists of 3 parts providing the following material (**German or English**)

#### **1. CURRICULUM VITAE (CV)**

- Personal details (name, telephone, email, passport photo as proof of identity)
- Photo of applicant
- Language skills
- Educational background, previous qualifications and/or evidence of professional experience

#### **2. DIGITAL PORTFOLIO**

- Documentation of your artistic work, which shows your individual interest.
- Work samples and concepts may include various media such as graphic works, photography, installation, sculpture, painting, video, performance, sound, text, etc.
- Links to videos hosted on sites such as Vimeo, YouTube, Soundcloud, etc should be embedded in the pdf, please make sure that they are publicly viewable or provide the passwords.
- A short written statement, to outline your motivation to study on the programme. Why you want to become an artist? What are your art related interests? Etc. (1 page max.)

**The complete digital APPLICATION-PDF (50 MB max.) should be named and uploaded to the online link, which will be active from January 12 – 28, 2022 on the main Website of the University of Applied Arts.**

<https://application.uni-ak.ac.at/>

Please apply the following naming convention: LastName\_FirstName

With the upload of the **APPLICATION-PDF** you are automatically registered and your application will be processed!

#### **REVIEW and NOTIFICATION of applicants admitted to ROUND 2: Friday, 4 February 2022, 6:00 pm CET.**

- Your application will be reviewed by the department's **main teaching staff** including the Head of the Program and the University Assistants.
- If successful at assessment of **Round 1**, you will receive an email invitation to proceed with **Round 2**.

## **ROUND 2: February 21 – 25, 2022**

### **PRACTICAL EXAM AND INTERVIEW: On site in Vienna!**

**Wednesday 23 February – Friday 25 February, 2021, 10:00 am – 6 pm.**

**Department of Site-Specific Art, Paulusplatz 5, 1030 Vienna**

You will be informed about the full requirements for this exam, what you need to prepare and the details of the interview **on Wednesday at 10 am.**

The practical part will take approximately three days and consists of:

- A Practical exam (conceptual/creative/written tasks), which takes two days.
- A live interview with the teaching staff and student representatives at the date fixed .
- The practical part can be done in German or English.

**NOTIFICATION of your application outcome: Friday, 4 March 2022 at the latest.**

A **list of the students admitted** to the study programme will be **made public** in the main building of the University of Applied Arts at Oskar-Kokoschka-Platz 2, 1010 Vienna.

This will be followed by an **individual email notification.**

### **THE STUDY PROGRAMME starts as of October 2022.**

For more information on our study programme attend one of the **Personal Info Meetings** and **Portfolio Consultations**. Details info can be found on our website and are updated regularly.

Aspiring students are also encouraged to attend the Department of Site-Specific Art's **public lectures and events**, which are announced on our website.

In general, we invite you to check our **website** <http://ortsbezogenekunst.at> and our **Instagram**-account [www.instagram.com/ortsbezogene](http://www.instagram.com/ortsbezogene)

A **short guided tour** through department's **facilities** can be found here: <https://vimeo.com/483610874>

**Further information** can be found here: <https://vimeo.com/615972177>

**We offer a FEEDBACK for rejected applicants.**

Register here, if desired: [ortsbezogenekunst@uni-ak.ac.at](mailto:ortsbezogenekunst@uni-ak.ac.at)

If you have any questions about the admissions process, the study programme or its curriculum, you can get in touch with the **Department of Site-Specific Art**, Maria Stepanek:

[ortsbezogenekunst@uni-ak.ac.at](mailto:ortsbezogenekunst@uni-ak.ac.at)

+43171133-2431

**Any quires** related to **Student Visa**, notarized documents, degrees, translations, fees or enrolment at the University of Applied Arts should be addressed to the **Student and Academic Affairs Office** at:

[studien@uni-ak.ac.at](mailto:studien@uni-ak.ac.at)

+43171133-2060

**We are looking forward to your application!**