

HOW TO APPLY – ADMISSION & APPLICATION PROCESS for 2022/23

Thank you for your interest in the Department of Site-Specific Art!

The usual application process and **Entrance Examination** for the Department of Site-Specific Art's programme requires your personal attendance. Given the current **Covid-19 measurements**, we have developed an **Online Application Procedure**. This grants all applicants the same conditions and requirements.

The **Entrance Examination** consists of **two rounds**. Each round requires a positive assessment to move on to the next round. The **Round 1** consists of your **online application including a digital portfolio**. **Round 2** requires a **practical exam** as well as a **personal online interview** via Zoom.

Applications are accepted for the October 2022 intake.

ROUND 1: January 12 – 28, 2022

REGISTRATION & SUBMISSION OF APPLICATION: Online only!

The **first part** of the **Entrance Examination** includes an assessment of the application and portfolio of your work. Please submit **1 APPLICATION-PDF** (50 MB max.), which consists of 3 parts providing the following material (**German or English**)

1. CURRICULUM VITAE (CV)

- Personal details (name, telephone, email, passport photo as proof of identity)
- Photo of applicant
- Language skills
- Educational background, previous qualifications and/or evidence of professional experience

2. DIGITAL PORTFOLIO

- Documentation of your artistic work, which shows your individual interest.
- Work samples and concepts may include various media such as graphic works, photography, installation, sculpture, painting, video, performance, sound, text, etc.
- Links to videos hosted on sites such as Vimeo, YouTube, Soundcloud, etc should be embedded in the pdf, please make sure that they are publicly viewable or provide the passwords.
- A short written statement, to outline your motivation to study on the programme. Why you want to become an artist? What are your art related interests? Etc. (1 page max.)

The complete digital APPLICATION-PDF (50 MB max.) should be named and uploaded to the online link, which will be active from January 12 – 28, 2022 on the main Website of the University of Applied Arts.

<https://application.uni-ak.ac.at/>

Please apply the following naming convention: LastName_FirstName

With the upload of the **APPLICATION-PDF** you are automatically registered and your application will be processed!

REVIEW and NOTIFICATION of applicants admitted to ROUND 2: Friday, 4 February 2022, 6:00 pm CET.

- Your application will be reviewed by the department's **main teaching staff** including the Head of the Program and the University Assistants.

- If successful at assessment of **Round 1**, you will receive an email invitation to proceed with **Round 2**.

ROUND 2: February 21 – 25, 2022

PRACTICAL EXAM AND INTERVIEW: Online via Zoom!

You will be informed about the full requirements for this exam, what you need to prepare and the details of the interview in an online **Zoom meeting on Monday 21 February 2022 at 10:00 am CET**.

The practical part will take approximately three days and consists of:

- A Practical exam (conceptual/creative/written tasks), which takes two days.
- An online interview with the teaching staff and student representatives at the date fixed via Zoom.
- The practical part can be done in German or English.

NOTIFICATION of your application outcome: Friday, 4 March 2022 at the latest.

A **list of the students admitted** to the study programme will be **made public** in the main building of the University of Applied Arts at Oskar-Kokoschka-Platz 2, 1010 Vienna.

This will be followed by an **individual email notification**.

THE STUDY PROGRAMME starts as of October 2022.

For more information on our study programme attend one of the **Personal Info Meetings** and **Portfolio Consultations**. Details info can be found on our website and are updated regularly.

Aspiring students are also encouraged to attend the Department of Site-Specific Art's **public lectures and events**, which are announced on our website.

In general, we invite you to check our **website** <http://ortsbezogenekunst.at> and our **Instagram-account** www.instagram.com/ortsbezogene

A **short guided tour** through department's **facilities** can be found here: <https://vimeo.com/483610874>

Further information can be found here: <https://vimeo.com/615972177>

We offer a FEEDBACK for rejected applicants.

Register here, if desired: ortsbezogenekunst@uni-ak.ac.at

If you have any questions about the admissions process, the study programme or its curriculum, you can get in touch with the **Department of Site-Specific Art**, Maria Stepanek:

ortsbezogenekunst@uni-ak.ac.at

+43171133-2431

Any queries related to **Student Visa**, notarized documents, degrees, translations, fees or enrolment at the University of Applied Arts should be addressed to the **Student and Academic Affairs Office** at:

studien@uni-ak.ac.at

+43171133-2060

We are looking forward to your application!